

BOARD ACTION ITEM

ITEM NUMBER

BA2026-39

MEETING DATE

June 15, 2026

ITEM TITLE

Section 5310 Paratransit Service Provider

BACKGROUND

The Federal Transit Administration (FTA) provides funding under the Section 5310 grant program of Title 49 of the United States Code. The goal of the Section 5310 program is to provide transportation for elderly and disabled persons residing in cities that do not have public transportation available to them. Trinity Metro has received these grant funds and contracted with Catholic Charities Fort Worth to provide the service since 2011. The existing contract with Catholic Charities Fort Worth expires in August 2026.

Trinity Metro's Section 5310 program is called Tarrant County Transportation Service (TCTS). There are currently ten cities that participate financially in TCTS. Their financial participation, along with the Section 5310 grant funds, pays for the service. No local FFWTA funds are used for this service.

In accordance with the FFWTA Procurement Policy, Request for Proposals (RFP 26-T031) for paratransit service for the TCTS program was released and advertised on Trinity Metro's website and the Bonfire Portal on April 15, 2026. Two (2) firms responded to the RFP and complied with the requirements

The responding firms included:

Catholic Charities Fort Worth
VIA Transportation, Inc.

The evaluation committee reviewed and scored the proposed documents against a requirements matrix. The evaluation was based on Qualifications, Experience, Approach to Service, and Cost. Catholic Charities Fort Worth proposal provided the best response, scored the highest, satisfied all requirements, and was found reasonable and satisfactory. Their costs per one-way trip for years one through five are:

Year 1: \$51.00
Year 2: \$52.00
Year 3: \$53.00
Year 4: \$54.00
Year 5: \$55.00

A cost analysis was conducted to ensure their pricing was fair and reasonable. The Section 5310 grant is typically \$275,000 each year.

PROCUREMENT

Trinity Metro's Procurement Department has followed procurement policy with the Request for Proposal and is in compliance with all applicable Federal, State and Trinity Metro procurement requirements.

FINANCING

Funds are available in Trinity Metro's FY2026 Operating Budget. Funds for future contract years will be considered in the respective proposed budgets.

RECOMMENDATION

The Trinity Metro Board of Directors authorizes the President & Chief Executive Officer to enter into a five (5) year contract with Catholic Charities Fort Worth to provide Tarrant County Transportation Service (TCTS) subject to the availability of annual grant funds.

STAFF DISPOSITION

EXECUTIVE LEAD *

Reed Lanham

DATE

05/29/26

DISPOSITION OF BOARD OF DIRECTORS



SECRETARY APPROVAL